

RESUME

Lee E. Baker III
301 Main Plaza #385
New Braunfels, Texas 78130
Cell # 830-660-4916

Education

Robert Service High School, Anchorage Alaska
Graduated 1997

Baylor University, Waco Texas
Bachelor of Arts in Graphic Design
Minor in Computer Science
Graduated 2003

Skill Set

Scheduling, Budgeting, Subcontractor Management, Employee Management, Complete Computer Literacy (to include project management software suites), Full Understanding of Construction Accounting, Job Costing and Reporting, Safety Training and OSHA Regulations, EPA Standards and Requirements to include SWPPP, Commercial and Residential Code Systems (IRC, IBC), Experience Negotiating with Suppliers, Experience Working with Inspectors, Cold Weather and Energy Efficiency Training.

Experience

2007-Current **President/Owner RHCC, LLC – dba: River Hills Custom Homes, River Hills Construction**
New Braunfels, TX
Sole Owner responsible for all operations. Have completed residential and commercial projects in the Hill Country between San Antonio and Austin.

2005 – 2007 **Vice President of Development, Head of Field Operations, Discovery Construction, Inc., Anchorage, AK**
Integral in planning of future commercial and residential projects, pushing current development projects by directing engineers, architects, surveyors, and coordinating with municipal and state agencies. Acted as public contact for community councils and neighborhood associations as well as interfaced with marketing agents. Responsible for all field superintendants and project progress for over 400 residential units as well as multiple commercial projects per year. Oversaw over 100 employees.

2003 - 2005 **Project Engineer/Superintendent Discovery Construction, Inc., Anchorage, AK**
Oversaw multi-family, single family and commercial developments from raw ground to completion. Built over 100 units with exemplary quality in two years time. Gained proficiency in budgeting, construction methods, efficiency, safety training, and leadership. Oversaw ten employees from skilled to unskilled labor.

Summer Jobs while Attending College

May 2001 - **Superintendent, Discovery Construction, Inc., Anchorage AK**
August 2001 Oversaw commercial remodel of office space for Summit Mortgage LLC.

May 2000 - **Head of Web Design, Arctic Slope Consulting Group, Inc., Anchorage, AK**
August 2000 Re-vamped and updated website built the previous summer.

May 1999 - **Head of Web Design, Arctic Slope Consulting Group, Inc., Anchorage, AK**
August 1999 Built new modern website to help bring company up to date with its peers in the industry.

May 1998 - **Superintendent, Discovery Construction, Inc., Anchorage AK**
August 1998 Oversaw construction on large custom home in the prospect heights upper end neighborhood. First learned to manage timelines and subcontractors, pay attention to construction detail and work within a budget.

Pre-college Construction Labor Experience

May 1997 – **Concrete Laborer, Seigel Construction, Inc., Anchorage, AK**
August 1997 Learned aspects of foundation work in cold weather climates.

May 1996 – **Head Incinerator Technician, Entech, Inc., Anchorage, AK**
February 1997 Managed operations at environmentally friendly medical and toxic waste incinerator. Learned Industrial safety techniques and principles. Was provided with blood born pathogen training.

May 1995 - **General Laborer, Baker Church Building Supply, Inc., Apollo Beach, FL**
August 1995 Worked as a laborer doing church interior remodels.

May 1994 – **Construction Laborer, Remke Custom Homes, Inc., Apollo Beach, FL**
August 1994 Installed hurricane tie-down systems on large custom homes.